

THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED

(A Govt. of India Enterprise)

Head Office: Plot No.-271, Ground Floor, Bidyut Marg, Unit- IV, Shastri Nagar,
Bhubaneswar, Odisha- 751 001,
Email id:-info.birdgroup@birdgroup.co.in

CHAPTER – I

TENDER NOTICE

Tender Notice No.: OMD/HO/ADMN/VALUER/2025-26/9/1 **Date:** 11/09/2025

Tender Document

For

Appointment of Valuer for valuation of immovable Property of M/s OMDC Ltd at Kolkata including fixing up of monthly rent on “per sqft basis”.

The Orissa Minerals Development Company Limited (OMDC) was incorporated on 16th August 1918. The OMDC was one of the specified companies of Bird & Co. Ltd. Bird & Co. Ltd. came under control of Government of India after enactment of Bird & Co. Ltd. (Acquisition and Transfer of Undertaking and Other Properties) Act, 1980 (67 of 1980). The Act 67 of 1980 enabled Central Government to exercise control over the affairs of specified companies including OMDC. It became a Schedule-B CPSE w.e.f. 19th March 2010 and a subsidiary of Eastern Investment Limited (EIL), which also became PSU on 19th March 2010. Eastern Investment Limited (EIL) became a subsidiary of RINL (Rashtriya Ispat Nigam Limited) on 5th January 2011.

OMDC invites offers from Government Approved Valuers having relevant experience as Valuer, for valuation of Commercial Space of 9913.55 sqft. (921sqm) at 02nd Floor, AG-104, Sourav Abasan, Sector-II, Salt Lake City, Kolkata-700091, constructed by KMDA Kolkata. The Property includes 03 nos. covered parking (Garages No. : 13, 14, 15) and 02 nos open parking (Garage No. : 34, 35).

Property is solely owned by OMDC with Possession Certificate from KMDA for occupation. Property was acquired in 2009-2010 and was in use as OMDC Corporate Office till 2019.

The details on the aforesaid immovable property of and Scope of Work is provided in this tender document. Bidders must submit responsive bid along with all necessary documents and information as requested.

SALIENT FEATURES OF THE BID :

SL.No	Particulars	Detailed of Tender
1.	Bid Enquiry No.	OMD/HO/ADMN/VALUER/2025-26/9/1Date:11/09/2025
2.	Name of the Work	Appointment of Valuer for valuation of immovable Property of M/s OMDC Ltd at Kolkata including fixing up of monthly rent on per sqft basis.
3.	Earnest Money Deposit	Rs. 2,000/- (Rupees Two thousand only)
4.	Availability of Tender Documents	Office of the Dy.Manager (Personnel), OMDC, HO & from www.birdgroup.co.in , & CPP portals.
5.	Date of Issue of Bid Documents	From11/09/2025 to 25/09/2025 till 12.00 Noon
6.	Date of Submission of Bid Documents	Up to 25/09/2025, Time: 3.30 pm
7.	Date of Opening of Technical Bid	On 25/09/2025, Time: 4.00 pm
8.	Period of Contract	45 (Forty five) days from issuance of LOI/Work Order/Agreement, this may be extended for further 01 month if the performance of the agency during the contract period is found satisfactory.
9.	Validity Period of Bid	90 (Ninety) calendar days w.e.f. date of opening of the technical bid.

Tender documents can be obtained by hand from Office of the Dy. Manager (Personnel), The OMDC Limited, Plot-271, Ground Floor, Bidyut Marg, Shastri Nagar, Unit-IV, Bhubaneswar, PIN-751001, Odisha.or by downloading from the website www.birdgroup.co.in & CPP Portal (<https://eprocure.gov.in/epublish/app>).

All future Information viz. corrigendum/ addendum / amendments etc. for this Tender shall be posted on OMDC Ltd. Website: www.birdgroup.co.in or CPP Portal (<https://eprocure.gov.in/epublish/app>). The bidder shall bear all costs associated with the preparation, submission of bid, participation in bidding process including cost of registration etc. OMDC Ltd. in no way will be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

Chapter-I, Chapter-II and Chapter-III shall form the integral part of the tender document.

Sd/-
Dy. Manager (Pers.)

THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED

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Head Office: Plot No.-271, Ground Floor, Bidyut Marg, Unit- IV, Shastri Nagar,
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CHAPTER- II

SCOPE OF WORK

OMDC invites offers from Government Approved Valuers having relevant experience as Valuer, for valuation of immovable properties of OMDC Ltd described below and other related tasks as specified under Scope of Work.

1. Scope of Work :

To arrive at the fair market value for the OMDC's immovable asset/property with Ind-AS (Indian Accounting Standards) requirements as mentioned above, as on date or 30.09.2025 and to arrive monthly rent of the asset / property on "per sqft per month basis", the Valuer shall

- i. Conduct physical inspection of asset / property duly supported with photographs of the asset / property.
- ii. Clearly identify and describe the property being valued with relevant documents.
- iii. Provide the justification / logic / assumption for selecting the appropriate method for valuation to arrive at fair market value of asset / property.
- iv. Justify the rent proposed by the way of producing at least two Rental Agreements concluded on similar properties in the nearby areas or by any other appropriate suitable method. Inform the assumptions or limiting conditions that may affect the analysis, opinions and conclusions.
- v. Provide any suggestions as to ensure successful renting on long term (up to 20 years, extendable on mutual agreed terms) or sale of the asset / property among Government Bodies / Institutions.
- vi. Valuation must be submitted separately on the basis of (i) Current Title / (ii) Perpetual Lease and / (iii) Freehold etc. as applicable to the properties under all the three approaches of valuation, i.e., Income, Cost & Market approach.
- vii. Provide sufficient information to permit those who read and rely on the report to fully understand the data, reasoning, analyses and conclusions underlying Asset Valuer's findings, opinions and conclusions. Completely and understandably set forth the Valuation Report in a manner, which will be comprehensive, accurate, and not in any manner misleading.

2. **Area of engagement:**

OMDC Ltd., 2nd, AG-104, Sector-II, Salt Lake City, Kolkata-700091, West Bengal.

3. **Contract Period:** The contract shall be for a period of 45 days. However, OMDC reserves the right to extend the contract for another period of 01 month or till finalisation of Valuation report if performance of agency during the contract period is satisfactory.

4. **Date of Commencement:** Date of issuance of offer letter to the successful bidder.

5. **EARNEST MONEY DEPOSIT:**

The bidder is required to deposit an amount of Rs.2,000/- (Two Thousand) only as Earnest Money.

Deposit (EMD) in the forms of Bankers Cheque/Pay Order/ Demand Draft in favour of "The Orissa Minerals Development Company Limited" payable at Bhubaneswar from any of the Nationalised Banks or scheduled Banks in India.

The EMD will be refunded to the unsuccessful Bidders within 07 days after finalization of the tender. The EMD of successful bidder will be converted into Security Deposit.

Central Public Sector Enterprises (CPSEs) under Government of India, State PSUs, MSME & NSIC certificate holders are exempted from submission of EMD.

6. **Pre-qualifications / Eligibility Condition:**

A bidder shall qualify technically subject to fulfilment of following condition. The bidder must submit the documentary evidence along with the technical bid in support of the following:-

- i. The bidder should
 - a. Be a Government Approved Valuer (with a certification valid at least till 31.03.2026),
 - b. Be in compliance with provisions of Section 247 of the Companies Act – 2013 and the Rules framed therein, i.e., Companies (Registered Valuers and Valuation) Rules, 2017 and also any other relevant Government mandated rules & regulations and any other registration requirements applicable to undertake the valuation of immovable properties. To confirm this, a self-declaration must be submitted.
 - c. Be empanelled with at least ONE PSU (state or central) / Govt. / Public Sector Banks / Govt Departments or Autonomous bodies (state or central)
 - d. Have experience of valuing immovable properties / assets (Land & Buildings) and produce proof of at least for three completed works each of value not less than Rs.20.0 crores completed for Government / State Government / Public Sector Undertaking / Govt Autonomous bodies, in the last 03 financial years.
- ii. The bidder should be in the business of Real Estate Valuation continuously at least for the last 07 years.
- iii. Having valid PAN number. (Copy of PAN Card to be furnished).
- iv. Copy of GST IN Registration to be attached (as applicable).
- v. Undertaking in Company/Agency's letter head as per **Annexure-B**.

7. **BID SUBMISSION :**

The bidder shall submit the Tender in 2 (two) parts consisting of Part-I (Techno Commercial) and Part-II (Price Bid) each in separate envelopes duly sealed and super scribed with the Tender Notice Number. The instrument of Earnest Money Deposit is to be put in a separate envelope duly sealed and super scribed with the word “Earnest Money Deposit Seal and Signature of the Tenderer”. All the 3 (three) envelopes containing Part - I, Part – II, Earnest Money shall be put in a 4th (fourth) envelope duly sealed, super scribed with Tender Notice No., Name of the job, date of opening of Technical Bid and addressed to Dy. Manager(Pers.), OMDC Ltd.,Plot-271, Ground Floor,Bidyut Marg,Shastri Nagar, Unit-IV, Bhubaneswar, PIN-751001,Odisha.

8. **BID EVALUATION:**

(i) Bidders, who will ful-fill all the requisite conditions of Eligibility Condition clause of Chapter-II of this document, will be considered as technically qualified and considered for opening the Price Bid.

(ii) The bidders are required to quote their price both in figures & words in the **PRICE BID format enclosed as Annexure-A** of the Tender Schedule (Part-II). The bidders are required to sign in the Tender Document (OMDC) Seal and Signature of the Tenderer and quote their price (inclusive of applicable GST). Price Bids of the bidders will be opened in the presence of the bidder(s) or their authorized representatives on a scheduled date and time which will be intimated in advance through Telephone/Letter/E-mail (s).

(iii) The L-1 bidder will be evaluated on the basis of lowest quoted rate in the Price Bid at Part-II, **Annexure-A** inclusive of applicable GST.

(iv) In case there is any discrepancy between figures and words, then the amount quoted in words will be considered for evaluation.

(v) The bidders may be asked for submission of short fall documents during evaluation of technical bids. These documents shall not be related to submission of EMD. This document may be allowed to be submitted with in specific time period. The responsive bid/s will be first evaluated on the basis of Techno-commercial parameters listed in **Annexure-B**. Financial bid/s of such bidders who meet the techno- commercial parameters will thereafter be opened and the bidder quoting lowest amount will be awarded the contract.

OMDC Ltd. reserves the right to accept/reject any bid(s) and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability.

9. **AWARD OF CONTRACT:** (i) OMDC reserves the right to accept or reject any or all tenders without assigning any reason thereof. (ii) OMDC the right to reject any part or whole of the tender without assigning any reason whatsoever. For such cancellation the tenderer shall not be entitled to claim of any cost, charges, expenses incidental to or incurred by him through or in connection with the preparation and submission, without assigning any reason whatsoever. (iii) OMDC also reserves the right not to accept the lowest offer (L-1) (iv) Award of contract shall be made at the absolute discretion of OMDC. (v) The time period may be extended with sufficient justification to the satisfaction of the Management (OMDC) that the delay is beyond the control of the consultant/agency. (vi) The agency shall be required to execute an agreement within the time specified in the Letter of Intent / LOI.

10. SECURITY DEPOSIT:

10% of Work Order Value will be deposited as Security Deposit. The EMD of successful bidder will be converted into Security Deposit. Balance amount shall be deposited in the form of Demand Draft.

The EMD converted to Security Deposit which will be released within 60 (sixty) days after completion of the job. OMDC will have the absolute right to adjust security deposit in case the agency defaults in carrying out the job as per the scope of work.

11. DELIVERABLES:

- i. The Valuation Report shall estimate the
 - a. current Value of the property / asset and
 - b. current market price in '**Rs. per sqft per month**' basis for "RENTING" the property / asset
- ii. The selected Valuer will submit a draft Valuation Report within a period of FIFTEEN DAYS from the date of award of work.
- iii. Final Valuation Report shall be submitted within FIFTEEN DAYS of receipt and considering of OMDC's comments, if any, on the draft Valuation Report in totality. No part report will be allowed. If the comments from OMDC are not received within 15 days of submission of draft Valuation Report, the Valuer shall consider that there are no comments to offer from OMDC and go ahead to prepare / submit the final Valuation Report within next FIFTEEN DAYS from there on.
- iv. Valuer should ensure that the Valuation Report of the asset / property at AG-104, 2nd Floor, Sector-II, Kolkata done in totality. No part Report will be allowed.
- v. Valuation Report will be submitted in hard (05 copies) as well as in soft copy.
- vi. Valuer shall assist OMDC in the event of any negotiation with a prospective renter / tenant if found necessary.
- vii. The Successful Bidder shall keep all the information/data and documents shared with him as confidential and shall not disclose the same under any circumstances to any one during the tenure of contract or after completion of work, without obtaining written consent from OMDC. Further, Successful Bidder shall not share or disclose the part of valuation report or full valuation report so prepared to third party during the tenure of contract or after completion of work.

12. Work Completion Time Lines:

Valuer shall submit:-

- i. Draft Valuation Report within a period of FIFTEEN DAYS from the date of placing the Work Order.
- ii. Final Valuation Report within FIFTEEN DAYS of receipt of OMDC's comments on the Draft.

In all, the work shall be completed within FORTY FIVE days from the date of Work Order.

13. PAYMENT TERMS:

- i. No advance payment will be paid at the beginning of the work.
- ii. 80% (eighty percent) of work order value shall be made within 30 days of the submission of final Valuation Report to the satisfaction of OMDC and balance 20%(twenty percent)of work order value shall be released on finalization of renter/tenant.
- iii. The price quoted shall be inclusive of all applicable Taxes, including GST and other charges, if any.

14. TAX DEDUCTED AT SOURCES:

OMDC shall deduct all applicable taxes while releasing payments to the Valuer.

15. PENALTY:

In case the successful bidder fails to take up the work after issuance of LOI/Work Order/Agreement or the work is found unsatisfactory during the tenure of contract, OMDC may at its discretion, impose upon any or all of the following penalties

- (a) Cancellation of LOI/Work Order/Agreement in part or full.
- (b) Forfeiture of Earnest Money / Security Deposit / PBG, if any, wholly or partly without notice to the contractor.
- (c) Recovery of extra cost incurred by the company for getting the work done through other sources which may be without notice.
- (d) Blacklisting of the Contractor/agency for 1 (one) year.

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Tender Notice No.: OMD/HO/ADMN/VALUER/2025-26/9/1

Date: 11/09/2025

CHAPTER- II

GENERAL CONDITIONS:

1. DEFINATIONS:

- a) **Tenderer/Bidder:** Tenderer/Bidder means an Individual, Society, Partnership Firm, Consortium or Company willing to participate by accepting terms and conditions given in the tender documents.
- b) **Tender:** Tender means the work to be perform according to the tender documents (both technical and commercial) submitted by the bidder for consideration of OMDC.
- c) **Name of the Tender:** Name of the Tender means the work to be performed by the bidder/tender.
- d) **Techno-Commercial Bid:** Techno-commercial Bid means documents regarding eligibility condition as stipulated in the tender documents for qualifying the bidder for consideration of the Price Bid.
- e) **Scheduled Rate:** Scheduled Rate means the rate quoted by the tenderer in the prescribed format for various activities to be performed by the tenderer.
- f) **Price Bid:** Price Bid means the document containing the scheduled rate to be considered for the purpose of evaluation and award of contract.
- g) **Contractor/Agency:** Contractor means the Individual, person, society, firm or company whose tender has been accepted by the OMDC.
- h) **OMDC:** OMDC means “The Orissa Minerals Development Company Limited”. A company incorporated in India and having its head office Plot no-271, Ground Floor Bidut Marg, Shastri Nagar, unit-IV Bhubaneswar Odisha-751001.
- i) **Employer:** Employer means “The Orissa Minerals Development Company Limited”.
- j) **Competent Authority:** Competent Authority means Managing Director (MD) or any designated officer by the MD.
- k) **Taxes:** Taxes means Income Tax, GST and any Other Tax, Levy, Fees, CESS if applicable as imposed by the Government from Time to Time.

2. OPENING OF TENDER:

- (i) The Part-I, Techno Commercial Bid shall be opened in the presence of the bidders or their accredited representative at 15.30 hrs on 25/09/2025 in the Dept. of the Planning & Geology of the Company.
- (ii) Part –II i.e. Price Bid of the tenderers, whose Techno-Commercial bids are found acceptable, shall be opened on a fixed date & time, which will be intimated to the bidders separately after opening and finalization of technical bids. In this respect, the decision of the company shall be final and binding on the tenderers.

3. VALIDITY :

The validity of the offer shall be for 90 (Ninety) days from the date of opening of the Techno-commercial bid.

4. TERMINATION OF CONTRACT:

In case the successful bidder declines to take up the work, OMDC reserves the right to terminate the contract and forfeit the earnest money/security deposit of the agency. In such eventuality, the agency will have no claim for the cost he/they might have incurred for taking up the work and the cost of the work he/they have incurred by that time and the work may be rescinded.

5. RISK PURCHASE:

In the event of failure to fulfill the contract terms and execution of work as per letter of Intent/work order/agreement, OMDC reserves the right to make the contractual obligation carried out by alternative arrangements and OMDC shall recover from the contractor any additional cost involved therein.

6. PRICE ESCALATION:

The rate accepted shall be firm and fixed during the tenure of contract and no price escalation shall be allowed.

7. STATUTORY COMPLIANCE:

Agency will have to carry out the necessary statutory compliance required for the job.

8. FORCE MAJEURE CLAUSE:

If in the event, either or both the parties to the contract is/are prevented from discharging its/their obligation(s) under the contract by reason of one or more of the events such as arrest(s), restraint(s) by Government of people, blockade(s), revolution(s), insurrection(s), mobilization(s), strike(s), civil commotion(s), riot(s), accident(s), Act(s) of God or other natural calamities or on account of any other act(s) beyond the control of the parties to the contract, the time of delivery shall be extended by the period equal to the period of delay /constraints occasioned by one or more of the aforesaid Force Majeure conditions. However in the event of customer invoking the Force Majeure condition(s), OMDC shall have the option to cancel the contract for reasons of any or all of the Force Majeure conditions notified by the customer without being able to pay any compensation whatsoever to the contractor. On the occurrence of any of the above Force Majeure conditions, the party concerned shall notify the other party in writing of such occurrence (s) within **07 days** of occurrence(s) stating therein -

- i) The date of occurrence(s) of Force Majeure disability.
- ii) The nature of such Force Majeure disability along with a certificate from the

appropriate Statutory Authority and / or Chamber of Commerce of the concerned state certifying the fact of the Force Majeure condition during the relevant period.

9. DAMAGE TO OMDC PROPERTIES:

The agency shall be fully responsible for any loss / damage that may be caused to the documents of OMDC, and the agency is fully liable to reimburse to OMDC, the cost of such damages. OMDC fully reserves the right to recover the cost of such damages including recovery from any sum due to the agency.

10. ILLEGAL GRATIFICATION:

If the bidder is found to be involved in any illegal gratification during the currency of the contract, the entire bid is liable for rejection.

11. MODIFICATION OF CONTRACT:

No modification and alteration of the contract / agreement will be allowed during the currency of the contract.

12. ASSIGNMENT:

The work order under this Tender Notice is not assignable or transferable in full or in part by either party.

143. LAWS GOVERNING THE WORK ORDER:

(a) The Work Order shall be subject to Indian Laws, Rules and Regulations, Notifications etc. issued by the Govt. from time to time.

(b) Chapter-I, Chapter-II and Chapter-III will be integral part of the tender document/agreement.

14. LEGAL CAPACITY OF THE TENDERER:

The agency shall satisfy OMDC that his organization is competent and authorized to submit tender and/or to enter into a legally binding Contract with OMDC. To this effect, any individual signing the tender shall, before so signing, submit documentary evidence that his signature on the tender submitted by him, is legally binding upon himself, his firm or company, as the case may be. A person signing the tender form or any document forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind such other and if it is discovered at any time that the person so signing had no authority to do so, OMDC may, without prejudice to other legal remedies, terminate the contract and hold the Tenderer and/or the person signing liable for all costs and damages.

15. ARBITRATION:

Any dispute or difference under or arising out of or in respect of the work order shall be referred to the Managing Director of the OMDC Ltd., Plot no-271, Ground Floor Bidyut Marg, Shastri Nagar, unit-IV Bhubaneswar Odisha-751001 or his authorized representative as sole arbitrator and the decision of the sole arbitrator on the matter in dispute shall be final and binding on the contractor and the company. The arbitration shall be carried out as per Arbitration Act, 1996 & the rules framed thereunder alongwith amendment made thereto up-to-date. In the event of failure to settle the dispute through arbitration, either party can refer the dispute to the court of Law. In that case any arbitration the jurisdiction of court shall be of Bhubaneswar.

16. COUNTER OFFER: Any offer of the agency(s) which stipulates deviations from the terms & condition stipulated in the tender schedule will be treated as counter offer and may be liable for rejection.

17. FOR PSU AGENCIES:-In the event of any dispute or difference between the parties hitherto, such dispute or difference shall be resolved amicably by mutual consultations. If however, any dispute or difference remains unresolved, the same shall be settled by arbitration. The arbitration procedure shall be as per DPE guidelines, as laid down by the Government from time to time.

Subject to above, the proceedings shall be as per the Arbitration and Conciliation Act 1996 and the rules framed there under along with amendment made thereto up-to-date and PMA Guidelines of DPE vide O.M. No. 4(1)/2011/DPE (PMA)-GL dated 12/06/2013 & dated 24/03/2014.

The award of the arbitrators shall be final binding and conclusive on the parties. The venue for the arbitration shall be Bhubaneswar only.

18. OTHER CONDITIONS:

- (i) Interested Parties are advised to visit the site and familiarize themselves with the site conditions, concerned areas and go through the attached terms & condition of the tender document before submission of tender documents.
- (ii) The Agency shall have to make his own arrangement for travelling, boarding, lodging etc. to the Site including visit to the connecting office.
- (iii) The Company (OMDC) shall not provide any accommodation to the agency.
- (iv) No advance payment to the agency will be entertained by OMDC.
- (v) The Company reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- (vi) In case, the agency declines to take up the work or fails to cope up with the progress of work, OMDC reserves the right to terminate the contract, Blacklisting the agency and forfeit the earnest money of the agency and the cost of the work he/she would have done by that time and work may be rescinded.

19. **FRAUD PREVENTION POLICY:** “The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to OMDC Fraud prevention Policy displayed on OMDC website <http://www.birdgroup.co.in> and shall immediately bring to the notice of OMDC Management through Nodal Officer concerned about any fraud or suspected fraud as soon as it comes to their notice”.

Sd/-

Dy. Manager (Pers.)

THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED

(A Govt. of India Enterprise)

Head Office: Plot No.-271, Ground Floor, Bidyut Marg, Unit- IV, Shastri Nagar,
Bhubaneswar, Odisha- 751 001, Email id:-info.birdgroup@birdgroup.co.in**PART II****PRICE BID****Tender Notice No.:** OMD/HO/ADMN/VALUER/2025-26/9/1**Date:** 11/09/2025

SL.No.	Details of Assignment	Professional Fees (In Rs.) including GST
1	Valuation of Immovable Properties (Asset category- Land & Building), All THAT the Commercial Unit/Space , having area of 9913.55 Sq. Ft. (921 Sqm.) on the 2nd Floor along with 3nos. Covered Car Parking Space, being Unit/Space No. 13,14,15 and 2nos. Open Car Parking Space, being Unit/Space No. 34,35 of the building known as "SouravAbasan" , situated at Sector-II, Salt Lake City, Kolkata-700091, West Bengal belonging to THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED.	
Total (In words):		

N.B:

1) Successful Bidder will be finalised on the basis of lowest quoted Professional Fees (In Rs) including GST. In case of discrepancy between the amount in figure & word the amount mentioned in word will prevail.

2) The price quoted shall be inclusive of all applicable Taxes, including GST and other charges, if any.

**SIGNATURE OF THE BIDDER
WITH SEAL & DATE**

UNDERTAKING

To,

**The Dy. Manager (Pers.)
Plot No.-271, Ground Floor, Bidyut Marg, Unit- IV,
Shastri Nagar, Bhubaneswar,
Odisha- 751001.**

Tender Notice No.: OMD/HO/ADMN/VALUER/2025-26/9/1 **Date:**11/09/2025

Dear Sir,

Sub: Appointment of Valuer for valuation of immovable Property of M/s OMDC Ltd at Kolkata including fixing up of monthly rent on per sqft basis.

In response to the tender invited by you, I/We have examined the Special Conditions, General Conditions and other terms and conditions of the contract and I/We agree to abide by all instructions in these documents attached hereto and hereby bind myself/ourselves to execute the work as per schedule stipulated in the Tender Notice.

I/We further agree to sign and execute all agreements/bonds as may be required by OMDC to abide by the all conditions of the contract and to carry out all work as per specifications, failing which, I/We shall have no objection for the forfeiture of the earnest money/security money deposited with the company.

I/We also undertake that I/we have not been blacklisted by any PSU or debarred by OMDC at any time. I/We enclose herewith the required documents.

Yours faithfully,

**SIGNATURE OF THE BIDDER
WITH SEAL & DATE**

TECHNO-COMMERCIAL BID

1.	<u>Details of Bidder</u>				
	Name				
	Address				
	Contact Person's:				
	i. Name & Design				
	ii. Address				
	iii. Tel No.	Landline:			
		Mobile:			
	iv. Email ID				
2.	PAN No. (Please upload photocopy)				
	Has the copy PAN been uploaded?				
3.	GST/ Service Tax No.				
	Has the copy of GST/ Service Tax				
4.	Details of experience in the field of Valuation:	SL No.	Name & Address of Govt. Organization	Year	Valuation Amount
5.	EMD details please furnish	Amount: Rs. 2,000/-			
6.	In case of a MSME, Registration Certificate from Ministry of MSME/its authorized agencies be furnished.				
7.	Please furnish copies of Work Order of executing similar works/completion certificates issued by client in support of their claims of executing similar works.				

(Signature of Authorized Signatory)

Name:

Designation:

Seal: