

ଓଡିଶା ମିନରାଲ ଡେଭଲପମେଣ୍ଟ କମ୍ପାନୀ ଲିମିଟେଡ
(ଭାରତ ସରକାର କା ଉଦ୍‌ୟମ)



THE ORISSA MINERALS DEVELOPMENT CO. LTD.
(A Government of India Enterprise)

ଦି ଓଡିଶା ମିନେରାଲ୍ସ ଡେଭେଲପମେଣ୍ଟ କମ୍ପାନୀ ଲିମିଟେଡ
(ଭାରତ ସରକାରଙ୍କ ସଂସ୍ଥା)

lines Office : Thakurani, Barbil, Keonjhar, Odisha - 758035, Phone : 06767-275777, 275382, 275530, email : bh.omdc@birdgroup.co.in

Enquiry No. OMD/M/PS/56

Date 21.11.2025

TENDER NOTICE

**Annual rate Contract (ARC) for To & Fro Courier Service to H.O,Bhubaneswar
from December 2025 to November 2026.**

Closing Date-25.11.2025

We intend to enter into Annual Rate Contract for daily Dak courier from Thakurani to head Office, Bhubaneswar, to and fro w.e.f. 01.12.2025 for a period of 1 year. You are requested to submit your lowest sealed offer super scribing the enquiry no. date and closing date which must submitted/ dropped in the tender box available at Finance Department, addressed to Business Head, on or before 25.11.2025. As it is an ARC, your offer must valid for the whole contract period. No escalation will be entertained during the contract period. On the satisfactory execution of the job, the contract will be extended for another one year.

Our terms & conditions are as follows:-

1. Delivery of DAK by next day at both (Mines office and Head office) offices.
2. Pick up and drop timing at Thakurani office would be 16.30 hrs and 10.30 hrs on all working days.
3. Pick and drop timing at Bhubaneswar office would be 17.20 hrs and 10.45 hrs respectively on all working days.
4. Company will indemnify your agency for any delay or misplacement of DAK as it deems fit depending on the gravity of the document/ parcel.
5. The approximate weight of daily DAK up to 6-7 Kg everyday and considering a cushion of 3 more Kg of weight should be acceptable by you and in case weight is more than 10Kg on any particular day the company will reimburse you the additional cost based on your bill.
6. There will be a penalty of Rs. 300/- per day for any delay in delivery at our Bhubaneswar office.
7. Payment will be made within 15 days from the submission of monthly bill.

Dy. Manager (Finance)