

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**  
(A Govt. of India Enterprise)  
P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Orissa)  
Telephone No. : 06767-275530, 275218, 276131  
Regd. Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nager, UNIT-IV,  
Bhubaneswar, Odisha-751001

**NOTICE INVITING TENDER (NIT)**

**TENDER Notice NO. : OMD/ Q.C /2025-26/01**

**DATE: 28 / 01/2026**

Sealed tenders in prescribed format in two parts i.e. Techno- commercial and price bid are invited from reputed Public analyst having experience & expertise of Survey, Sampling & analysis of "Quantitative & qualitative **assessment of Iron Ore & Manganese Ore** lying at different mines, raw materials & products of sponge Iron of Sponge Iron plant annually (i.e 31<sup>st</sup> March) of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO-THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA)."

**Name & Address of the Bidder:** \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

**Money Receipt No.....**

**Dated ...../...../ 2026**

**Cost of Tender Paper:** Rs. 590/- (Rupees Five hundred Ninety only) by hand  
& Rs.708/- (Rupees Seven hundred Eight only) by post, including GST.

**SIGNATURE OF ISSUING OFFICER**

**SIGNATURE OF THE BIDDER**

Tender Document[OMDC]

Seal & Signature of the Bidder

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**  
(A Govt. of India Enterprise)  
P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Orissa)  
Telephone No. : 06767-275530, 275218, 276131  
Regd. Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nager, UNIT-IV,  
Bhubaneswar, Odisha-751001

TENDER Notice No. : OMD/ Q.C/2025-26/01

DATE: 28 / 01 / 2026

**CHAPTER – I**

**1. INFORMATION TO THE BIDDERS:**

Sealed Tenders in prescribed format in two parts i.e. Techno- commercial bid and price are invited from reputed Public analyst having experience & expertise of survey , Sampling & analysis of “Quantitative & qualitative **assessment of Iron Ore & Manganese Ore** lying at different Mines ,raw materials & products of sponge Iron of Sponge Iron plant annually(i.e 31<sup>st</sup> March) of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA).”

Interested bidders may obtain further information from the office of the **Business Head**, THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA) .

**2. SALIENT FEATURES OF THE BID:**

Sl.	Particulars	Detailed of Tender
i.	<b>Bid Enquiry No.</b>	<b>OMD/ Q.C /2025-26/01 Dated: 28 / 01 /2026</b>
ii.	<b>Name of the Work/Description of the Work</b>	Quantitative & qualitative <b>assessment of Iron Ore &amp; Manganese Ore</b> lying at different Mines ,raw materials & products of sponge Iron of sponge Iron plant annually(i.e 31 <sup>st</sup> March) of The OMDC Ltd, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA) .
iii.	<b>Cost of Bid Document</b>	<b>Rs.590/- (Rupees Five hundred Ninety ) only, including GST.</b>
iv.	<b>Earnest Money Deposit</b>	<b>Rs.5000/- (Rupees Five Thousand only )</b>
v.	<b>Availability of Tender Documents</b>	Office of the <b>Sr. Manager (Finance) I/C</b> , OMDC Ltd. , Thakurani & from <a href="http://www.birdgroup.gov.in">www.birdgroup.gov.in</a> & CPP portals.
vi.	<b>Date of Issue of Bid Documents</b>	From: <b>28 /01 /2026</b> To <b>17 / 02 /2026 by 12.00 Noon.</b>
vii.	<b>Date of Submission of Bid Documents</b>	<b>Up to 18 /02 /2026 Time: 3.30 P.M</b>
viii.	<b>Date of Opening of Technical Bid</b>	<b>On 18 / 02 /2026 Time: 4.00 P.M</b>
ix.	<b>Date of Opening of Price Bid</b>	To be intimated later on after technical evaluation
x.	<b>Period of Contract</b>	01(one) Years from the issue of work order.
xi.	<b>Validity Period of Bid</b>	<b>120</b> calendar days
xii.	<b>Date of commencement of work</b>	From the date of issue of work order.

### **3. PRE - BID CONSULTATION:**

No Pre - Bid Consultation meeting will be held for this work. However, the tenderers are free to clarify any doubts / seeking information relevant to this tender during office hour from BUSINESS HEAD, DGM(MINES), Mines Managers and Senior Manager of Q.C department . Any amendments so made will be published in the company's website. All prospective bidders would be presumed to have examined all amendments on the website & have submitted their bids accordingly. A copy of such amendments shall be enclosed with the Bid."

### **4. BIDDING DOCUMENTS:**

- 4.1 The non-transferable tender documents can be obtained from the following address, i.e. The **Sr.Manager (Finance) I/C**, OMDC Ltd. , Thakurani on payment of **Rs.590/-(Rupees Five Hundred Ninety )only**(non refundable) in Cash upto on any working day on or before **12.00 noon dated 17 / 02/ 2026** & also on website [www.birdgroup.gov.in](http://www.birdgroup.gov.in) & **CPP portals**. The downloaded tender documents should be submitted along with a demand draft of **Rs.590/-(Rupees Five Hundred Ninety )** only (non- refundable) in favour of "**The Orissa Minerals Development Company Ltd.**", payable at Barbil towards cost of the same.
- 4.2 Payment for tender papers in the form of DD/PO/BC in favour of "The Orissa Minerals Development Company Ltd.", payable at Barbil.
- 4.3 Payment towards EMD in the form of DD/PO/BC in prescribed form from any Nationalised Bank/ Scheduled Commercial Bank in favour of "**The Orissa Minerals Development Company Ltd.**", payable at Barbil.
- 4.4 All the pages of the tender document must be duly sealed and signed by the bidder as acceptance of the Terms and Condition before submission, including the price bid.
- 4.5 Experience certificate as per requirement mentioned in "eligibility criteria for technical bid evaluation".
- 4.6 Statement of accounts as per requirement mentioned in "eligibility criteria for technical bid evaluation".
- 4.7 Other supporting documents as per requirement mentioned in "eligibility criteria for technical bid evaluation".

Sd/-  
BUSINESS HEAD

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**  
(A Govt. of India Enterprise)  
P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Orissa)  
Telephone No. : 06767-275530, 275218, 276131  
Regd. Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nagar, UNIT-IV,  
Bhubaneswar, Odisha-751001

**CHAPTER-II**  
**SPECIAL CONDITIONS**

**1. SCOPE OF WORK: (As per BIS norm / standards)**

**I)The work involves**

**a) Quantitative and qualitative Physical Stock verification:** Quantitative physical Stock measurement along with qualitative analysis should be carried out by drawing of samples from stacks of ore lying at different locations of different mines by making holes and channels.

- i) Screen Test ( Over size and under size materials )
- ii) Bulk density / W .V. R ratio (For different stacks of ore of materials at different location has to be carried out.) as per guidance of respective mines Manager of OMDC.
- iii) Chemical Analysis of the samples for the desired constituents has to be carried out.
- iv) The agency has to carry out the survey work (**Quantity assessment**) by using **total Station/(Scientific method )** in presence of OMD Company's surveyors and Mines Managers or Stock Assessment Committee as per direction of BUSINESS HEAD.
- v) The sampling of the stacks has to be carried out in presence of OMDC authorised representative / Quality Control section representative.
- vi) SIP raw materials and products assessment work should be done in presence of SIP In- Charge or his authorised representatives.

**b) sampling:**

All the sampling work shall be undertaken in presence of OMDC representatives.

i) The agency has to prepare the sample after crushing the sample collected from different locations of OMDC Mines, Sidings & Plots etc. The final sampling will be divided into three parts by coning and quartering. One part will be taken by the analyst for analysis and another part will be taken by the OMDC Quality Control Section's representative /Officer and the 3<sup>rd</sup> part will be preserved as umpire's sample packet with signed and sealed condition to be kept under lock and key with OMDC for analysis in case of dispute.

ii) Sampling and analysis should be as per BIS norms / standards.

iii) **Annually (31<sup>st</sup> March) physical stock verification** (quantitative & qualitative) and submission of reports along with stack wise sample packets by 10<sup>th</sup> of Subsequent month. ( Different materials are Iron Ore, Manganese Ore, Coal, Dolomite & Sponge Iron products).

The Agency will provide envelopes/bags etc. for sample and their sealing arrangement if require. The agency will deliver the joint sealed samples in OMDC laboratory. Umpire samples with sealed and signed are to be kept under lock and key with OMDC and will be submitted in nearby Govt. Laboratory / mutual agreed Laboratory for testing & analysis. (If in case of doubt).

The agency will arrange requisite number of his experienced and skilled/semiskilled workers suitable for the job and will responsible for the arrangement of their gate passes, insurance of workers as required shall be borne by him. The agency shall abide by all statutory regulations of the central and state Government in respect of workers employed by him for the above work.

The agency is advised to get in touch regularly with OMDC for further details and all other relevant instructions pertaining to the job.

## **2. SPECIFICATIONS:**

Assessment & Chemical Analysis-The assessment work & chemical analysis should be carried as per BIS norms, standard & technical specifications mentioned in the tender schedule and instruction of STOCK ASSESSMENT COMMITTEE constituted by Business Head of the OMDC Ltd / D .G. M (mines) & Agent of OMDC.

## **3. AREAS OF OPERATION:**

<b>Location/Lease Area</b>	<b>Minerals/ Commodity</b>	<b>Period</b>
<b><u>A)1546.55 HA, Thakurani&amp; Barbil</u></b> i) Chute plot ii)No.-I & II railway siding iii)DGM plot/ED plot/Kusum plot/Work shop plot iv) Crusher Plot (Crusher Unit I,II,III & IV) l) South-I , South-II,No.-II railway siding, Munda Nala & etc.	Mn & Iron	For 01(one) years
<b><u>B)1276.79 HA,Belkundi Mines</u></b> i)Kusumpit Mines,Saiburu Mines,Club quarry, South-II, Hessaburu Mines & etc.	Iron & Mn.	
<b><u>C)21.52HA, Bagiaburu Mines</u></b>	Iron	
<b><u>D) 998.70 HA, Bharasahi Mines Roida</u></b> i) Maidan pit Mines, Bhutpit, Joplin- jig & Weigh bridge plot ii)South section & others etc	Iron & Mn.	
<b><u>E) 254.952 HA, Kolha Roida Mines</u></b>  i)North section & others etc.	Iron & Mn.	
<b><u>F) 266.770 HA: Dalki Mines</u></b>	Mn	
<b><u>G) Sponge Iron plant,Thakurani</u></b>	Sponge Iron (lumps & Fines), Iron ore, coal, Dolomite. Etc.	
<b>H) Any other area of operation as per the direction of the respective Mines Managers, D.G.M (Mines), Sr. Manager(Q.C) and Business head</b>	-	

#### 4. i) **VOLUME OF WORK :**

Existing stock of indicative volume of Iron Ore **4.6 lacs** MT (approximate) , Manganese Ore **0.23Lacs** MT (approximate) and 0.076 lacs MT (Raw material Coal,Dolomite,Iron Ore &Process product Sponge Iron of Sponge Iron Plant.) (approximate)

However this is just an indicative figure, which is subject to variation (Upward or down ward) as per requirement of OMDC and this shall not be a cause of dispute with regard to the rate, terms and condition etc.

The agency under no circumstance can cite this figure for making alteration / adjustment in the term of the contract.

#### ii) **PHYSICAL STOCK ASSESSMENT:**

**QUANTITATIVE & QUALITATIVE MEASUREMENT:** The annually (i.e 31<sup>st</sup> March) quantitative & qualitative analysis of stock assessment should be carried out under the guidance of the respective Mines Managers, Surveyors, quality control & logistic officials & Custodians of the plots at different locations of OMDC Mines, plots, railway sidings & Sponge Iron plant. The stock should be assessed "as is where basis is".

SIP raw materials and products assessment work should be done in presence of SIP In-Charge or his authorised representatives.

The agency has to carry out the survey work (**Quantity assessment**) by using **total Station** in presence of our Company's surveyors. Bulk density / W .V. R ratio -- For different stacks of ore of materials at different location has to be carried out in presence of Stock assessment Committee of respective Mines which has been constituted by Business Head.

Qualitative analysis should be carried out by drawl of samples from stacks of ore lying at different locations of different mines by **making** holes and channels.

.The sampling and analysis should be carried out as per IS standard.

a) **Size analysis:-** size analysis of each stack in respect of under size and over size of Iron & Manganese Ore by drawing composite sample as per company's requirement under supervision of OMDC officials

.b.) **Chemical analysis :-** chemical analysis shall be done in respect of individual stock by drawing composite sample with respect to Fe % in case of Iron Ore stocks and Mn% in case of Manganese ore lying at different locations of OMDC mines, Plots, Crusher site, Railway Siding and other areas where the ores and minerals have being lying.

The annual (31<sup>st</sup> March) stock report (4 copies with sample packets) should be submitted to the **Business Head** by 10<sup>th</sup> of the subsequent month. If the agency fails to submit the report and sample packets within the stipulated times, then the penalty @ 05 ( Five ) paise per tonne per day will be levied on assessed quantity.

For Sponge Iron Lump & Fines – Fe (Metallic), Fe (Total) & degree of Metallization. In case of Coal VM%, ASH%, FC % and in case of Dolomite CaO% & MgO% with Silica are to be determined .

**Stack wise survey and sampling & analysis.** Physical Size determination (Over Size% & Under Size %) . Bulk density of materials has to be produced in the analysis report..

#### 5. **CONTRACT PERIOD:**

- i. 01 (one ) year w.e.f. the date of issue of the Work Order.
- ii. The period may be extended for a further period of 1 (One) year in the same terms and conditions subject to the satisfactory performance of the contractor.
- iii. The contract period may be terminated by giving one month notice if any unsatisfactory performance found with the agency.

## **6. EARNEST MONEY DEPOSIT:**

6.1 Tender must be accompanied by an EMD amounting to **Rs. 5000/- (Rupees five Thousand) only** form of DD/PO/BC in favour of "**The Orissa Minerals Development Company Ltd.**", payable at **Barbil** from any Nationalised Bank/ Scheduled Commercial Bank .

6.2 EMD of unsuccessful bidder will be returned within one month after opening of the Price Bid/Finalisation of tender whichever is later. The EMD amount shall not bear any interest. In case the awarded bidder denies accepting the work order/Contract, their EMD shall be forfeited.

**Due to unavoidable circumstances, return of EMD to Successful bidder may be considered if the Successful bidder could not commence work due to circumstances, as a result of Govt. order or other reasons, which is beyond the control of management or the bidder.**

6.3 Tender without EMD shall be summarily rejected.

6.4 EMD of successful bidder will be converted into security deposit.

6.5 Return of Security deposit will be made after successful completion of work.

### **6.6 Exemption of Earnest Money Deposit (EMD)**

Following bodies shall be exempted from **EMD** provide they submit a letter requesting for exemption from submission of EMD along with the offer.

- a) Public sector Enterprise or State/ Central Govt. Undertakings.
- b) National small Industries Corporation (**NSIC**)
- c) Udyog Aadhar Memorandum issued by Ministry of **MSME**.
- d) District Industries Center(**DIC**)
- e) Any other body specified by **MSME**.

## **7. ELIGIBILITY CRITERIA FOR TECHNICAL BID EVALUATION:**

In order to qualify in the Techno-commercial bid, the bidder must submit the documentary evidence along with technical bid in support of following :

- i) **Experience** :Experience of having successfully executed/completed at least one similar work the value of which is 1,00,000/- (Rupees One Lakh) Only during the last Five(05) years ending last day of month previous to the one in which tender issued.

Copy of the work order/Contract including execution certificate (Work completed) of the same should be enclosed.

**Similar works** means whose scope is similar to the scope of current works as specified in the tender (in scope of work)

- ii) The Agency must have own valid NABL (National Accreditation Board for Testing and Calibration Laboratory). A copy of NABL accreditation is to be submitted.

- iii) The Agency must have well equipped analytical laboratory with required support of man power at Joda-Barbil region.

- iv) **Average Annual Financial Turn Over** :The average annual financial turn over during the last three years ending **31.03.2025** should be at least **Rs 70,000/- (Rupees Seventy Thousand Only)** as per the Annual report (Audited Balance Sheet and profit & Loss account) of the relevant period ,duly authenticated by a chartered Accountant /Cost accountant in India.

Documents to be submitted :- For meeting the financial Criteria, the following documents are to be submitted .

- a) Copies of Audited stand alone financial statements for the 03(three) financial years 2022-23,2023-24 and 2024-25.
- b) Certificate from Chartered Accountant certifying the turn over for the 03 ( three) financial years 2022-23,2023-24 and 2024-25.
- c) Turn Over certificate and audited Profit & Loss Account Certified by a Chartered Accountant (CA) shall contain the Unique Document Identification Number (UDIN) and the membership

number of the CA. In online verification the UDIN must display the name of the firm/PAN/name of the bidder as applicable.

v) Tender must be accompanied with the Earnest Money Deposit Rs. 5000/- (Rupees Five Thousand) only in shape of Bank Draft / Pay order any Nationalized Bank / Scheduled Commercial Bank **in favor of “The Orissa Minerals Development Company Limited” payable at Barbil.**

vi) Income Tax PAN Card.

vii) GST Registration Certificate

.viii) Registered partnership deed in case of a partnership firm, Memorandum of Article and Article of association in case of a joint stock company, proprietorship certificate duly certified by a Notary in a stamp paper in case of proprietorship firm is to be enclosed.

ix) Proof of payment made to OMDC towards cost of tender documents of Rs.590/- (Rupees Five hundred Ninety only).

x) A declaration is to be submitted that the bidder has carefully read all the terms and conditions of the tender document and he is fully satisfied and accepted all terms and conditions of the tender as per undertaking format attached as (**Annexure-II**) of this document.

xi) An undertaking by the agency regarding non-blacklisting / non-debarment in OMDC or PSUs.

xii) Detailed list of Technical, Managerial & Supervisory personnel with name, age, Qualification and Experience including Directors in respect of Company and Partners in Respect of Firms.

xiii) The Tenderer before submission must sign each page of the tender schedule. Otherwise the tender will be treated as invalid and rejected.

a. All documents along with tender shall be self-attested by the authorized signatory of the bidder/firm/company with official seal.

b. Submission of any forged document will attract legal action including the rejection of Tender or cancellation of contract at the risk and the cost of the agency, if awarded.

## **8. PRICE BID:**

Bidders are required to quote their rate both in figures & words in the prescribed “**Price Bid**” format given in Part-II ( **Annexure-III** ) of the tender schedule and no conditions (i.e. deviations / assumptions / stipulations /clarifications / comments / any other request) whatsoever and the conditional offers will be rejected. The rates so quoted shall be inclusive of all taxes (Excluding GST) which will be paid as per applicable. The Part II, price bid in ( **Annexure-III** ) is two parts i.e **Group -A & Group- B**. Item wise price should be quoted for each component of work. **The agency will be selected based on L-1 basis for each group.**(Bidder should quote in all items as mentioned in Price bid of Part –II of this tender & will be considered for the purpose of evaluation .)

## **9. EVALUATION OF THE BIDS:**

(i)The Part-I ( **Annexure-I** ) Techno commercial bid: Parties who will fulfill all requisite conditions of eligibility criteria of Chapter-II of this document, will be construed as technically qualified and may be considered for Part-II Price Bid.

(ii)The Price Bid of Technically qualified bidders shall be treated as L-1, if the rate quoted by such bidder for Part-II Price bid as mentioned in Group-A & group- B is the lowest among all the technical qualified bidders.

L-1 bidder will be evaluated on the basis of lowest rate quoted in the price bid.

Group –A (Iron & Mn. Ore ) with item (i) quantitative & qualitative physical stock assessment of Iron & Mn. Ore at Mines.

(Group –B (Raw materials and products of Sponge Iron Plant) with item(i) quantitative & qualitative physical stock assessment of SIP plant.

. **The agency will be selected based on L-1 basis for each group.**(Bidder should quote in all items as mentioned in Price bid of Part –II of this tender & will be considered for the purpose of evaluation .)

Note: In Price Bid Part II, Group –A will be evaluated separately & Group –B will be evaluated separately.

**10. AWARD OF CONTRACT:** OMDC may award the work to the L-1 bidder. Acceptance of the Tender will be intimated to the successful tenderer through a letter of intent. The agency shall then be required to execute an agreement within the time specify in the letter of intent. In the event of failure to sign the agreement within the specified time then the amount of earnest money shall be forfeited and the acceptance of his tender shall be considered as withdrawn.

**11. DATE OF COMMENCEMENT OF WORK:**

The agency shall commence the above scheduled work from the date of issue of LOI/work order.

**12. PRICE ESCALATION:**

The rate quoted and accepted shall be firm and fixed and no escalation shall be allowed during the contract period or such extended period of contract.

**13. PAYMENT TERMS:**

Payment of bills shall be released to the agency through NEFT/ RTGS subject to submission of details of Bank A/c, Branch, IFSC code, etc.

[i] For physical stock verification, the agency shall be submitted the bills in triplicate along with stock reports to the BUSINESS HEAD/ DGM (Mines)Agent of OMDC.The Bills are to be certified by the respective mines Surveyor , Mines Manager, D.G.M(Mines)(Agent), Sr . Manager (F) & Q.C department. After necessary verification & certification, the D.G.M (Mines) shall forward the same to Finance department for consideration of payment.

However, for sponge Iron Plant, the bills are to be certified by Surveyors, Q.C officials and the in-Charge of Sponge Iron Plant.

[iii] 90% of the bill value shall be paid as account bill; balance 10% shall be kept as security deposit. The final bill and security deposit shall be settled after successful completion of tendered work on receipt of due clearance from respective Manager (Mines), D.G.M (Mines) & Quality Control Department.

[iv] Income tax and other statutory deductions as applicable shall be deducted from the running bill and the same will be deposited with the Government authorities by O.M.D.Co.Ltd.

**14. SECURITY DEPOSIT:**

The amount deposited against earnest money deposit (EMD) of the successful bidder(s) shall be converted into security deposit. The security deposit shall recover from the bill of the successful bidders @10% on the bill of the tender.

The EMD which will be converted into security deposit and deduction of security deposit from the bills shall not bear any interest. Security deposit shall be refunded to the agency within 90 days from the date of completion of the job.

**15. PENALTY:**

If the agency fails to submit annual (i.e 31<sup>st</sup> March) physical stock verification report within stipulated time period (i.e. 10<sup>th</sup> of the subsequent month), then the penalty @ 05 ( five ) paisa per tonne per day will be levied on the assessed quantity.

In case the agency is found delay in submission of stock report, then the work shall be rescinded by forfeiting EMD, Security deposit & cancellation of LOI/work order/Agreement in part or full.

Business Head

**CHAPTER –III**  
**GENERAL CONDITIONS**

**1. DEFINITIONS:**

- i. **Tenderer / Bidder:** Tenderer / Bidder means a person, Society, Firm or Company Willing to participate by accepting terms and conditions given in the tender documents.
- ii. **Tender:** Tender means the work to be performed according to the tender documents (both technical and commercial/price bid) submitted by the tenderer for consideration of OMDC.
- iii. **Name of the Tender:** Name of the tender means the work to be performed by the tenderer.
- iv. **Techno-commercial Bid:** Techno-commercial Bid means documents regarding eligibility condition as stipulated in the tender documents for qualifying the bidder for consideration of the Price bid.
- v. **Scheduled Rate:** Scheduled Rate means the rate quoted by the tenderer in prescribed format for various activities to be performed by the agency.
- vi. **Price Bid:** Price Bid means document containing the rate to be considered for the purpose of evaluation and award of contract.
- vii. **Agency:** Agency means a person of society, firm, company whose tender has been accepted by the OMDC.
- viii. **OMDC :** OMDC means “The Orissa Minerals Development Company Ltd”  
**Head Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nager, Unit-IV, Bhubaneswar, Odisha-751001.**
- ix. **Employer:** Employer means “The Orissa Mineral Development Company Limited”.
- x. **Competent Authority :** Competent Authority means MD or any designated officer by the MD
- xi. **Taxes:** Taxes means Income Tax, Surcharge, Service Tax, Value Added Tax, Cess Tax, Entry Tax and any other tax, levy, fees, cess imposed by the government from time to time
- xii. **EMD:** EMD means Earnest Money Deposit of requisite amount to be submitted along Techno-Commercial Bid.
- xiii. **Security Deposit (SD):** SD means Security Deposit to be deducted from bills.

## 2. TENDER SUBMISSION:

The tender Documents complete in all respect shall be submitted in 2 (two) parts i.e Part – I:Techno-Commercial Bid and Part-II: Price Bid sealed in 2 (Two) separate envelopes and clearly super scribing PART- I “Techno- Commercial Bid” & PART –II “Price Bid” on the respective envelopes with the Tender Notice Number. Both the Bids i.e Techno-Commercial and Price Bid shall be sealed in a 3<sup>rd</sup> separate envelop with complete tender details super scribing Tender Notice No & Date, Name & Address of the Bidder and addressed to **Business Head, The OMDC Ltd., At/P.O.- Thakurani, Via – Barbil, Dist. Keonjhar, Odisha, Pin-758 035.**

**Tenders shall have to be submitted/dropped in the Tender Box of the office of the finance department, OMDC Ltd, AT/ P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Odisha)**

Tender not submitted with Cost of tender Paper, EMD, Part - I and Part - II in separate covers properly sealed as prescribed above shall be considered as invalid and will be rejected.

The company shall not be liable for any delay in submission of the tender documents due to postal delay and no extension of date for tender submission / tender opening shall be given for this reason.

The tender document shall have to be signed by the bidder in each page and the terms & conditions must not be altered; failing which, the tender will be rejected.

Tender form containing clerical or arithmetical mistakes may be rejected.

Tender form containing over written or erased rate or rates and amount not shown in figures and words in English will be liable to rejection.

Any request from the bidder in respect of additions, alterations, modifications etc of either terms or conditions or rates of his tender after opening of the tender may lead to rejection of his tender.

**Note: i)** The tender submitted by an agency, who has been debarred by any PSU, will not be eligible to participate in the tender.

## 3. TENDER OPENING:

**The Part –I,** i.e. Techno-Commercial Bid shall be opened in the presence of the bidders or their authorised representatives at the scheduled time. in the Mines office of OMDC, At/P.O – Thakurani, Via- Barbil -758035 , Dist- Keonjhar (Odisha)

**The Part-II,** i.e. Price Bid of the bidders, whose Techno- Commercial Bid are found acceptable shall be opened afterwards on a suitable date, which will be intimated to the bidders in due course.

The bidders will be intimated about the date & time of the price bid opening in advance through Letter/Telephone.

OMDC also reserves the right to cancel/postpone the date of accept/opening of the tenders without bearing any liability, whatsoever consequent upon such decision.

OMDC also reserves the right to finalize the tender partly or fully. OMDC also reserves the right to cancel the tender.

**4. VALIDITY OF TENDER:**

The tender shall be valid for a period of four months (120 days) from the date of opening of price-bid.

**5. TAXES AND DUTIES:**

The bidders shall quote the price which should include all Taxes, duties and all other levies applicable excluding GST..

**6. AWARD OF CONTRACT:**

6.1 Award of contract shall be made at the absolute discretion of OMDC. The company reserves the right to reject any part or whole of the tender without assigning any reason whatsoever. For such cancellation the bidders shall not be entitled to claim any cost, charges, expenses incidental to or incurred by him through or in connection with the preparation and submission without assigning any reason whatsoever.

6.2 OMDC also reserves the right to accept or reject any part or full of the tender without assigning any reason whatsoever. OMDC also reserves the right not to accept the lowest offer and to divide the work amongst more than one Agency.

6.3 Acceptance of the Tender will be intimated to the successful bidder through a L.O.I. (letter of intent). The agency shall then be required to execute an agreement within the time specified in the letter of intent. In the event of failure on the part of agency to sign the agreement within the specified time then the amount of earnest money shall be forfeited and the acceptance of his tender shall be considered as withdrawn.

**7. SIGNING OF AGREEMENT:**

The successful bidder is expected to appear in the office of Business Head to sign the contract agreement within 10 days and start the work from the date of issuance of work order/Agreement. In case the bidder declines to sign the agreement or to take up the work within stipulated time, he will not have any such claim on the contract.

In case the successful bidder declines to take up the work, OMDC reserves the right to terminate the contract and forfeit the earnest money/security deposit of the bidder and in such eventually, he/they will have no claim for the cost he/they might have incurred for taking the work and the cost of the work he/they might have incurred by that time.

**8. TAX DEDUCTED AT SOURCE:**

**8.1 G.S.T:**

8.1.1 G.S.T if applicable shall be paid to the agency at the prevailing rate. On submission of GST Challan as proof of GST payment and GST(RI) copy subject to confirmation on GST portal. The agencies are required to comply the provisions under GST Act & Rules as applicable

8.2 Income Tax, works contract tax and other taxes including surcharge and cess as applicable shall be deducted at source at the rate prescribed in the Income Tax act, works contract tax act, and or other Act from the gross value of each bill.

**9. TERMINATION OF CONTRACT:**

OMDC reserves the right to terminate/foreclose the contract either in part or in full due to reasons for non-commencement /delay in completion, bad performance or any other abnormalities /reasons noticed during the tenure of contract .OMDC shall in such event ,give 30(Thirty)days”notice in writing to the agency .The party will be debarred from participation in all OMDC tenders for a period of 05(Five) years.

**10. COMPLIANCE TO STATUTES UNDER LABOUR LAWS & PROVIDENT FUND:**

The agency shall be fully responsible to comply with all his statutory obligations as employer towards Employees Provident fund Act, 1952, Employees State Insurance Act, 1952, Employees Deposit Linked Benefit Act, 1961, Minimum Wages Act, 1948, Bonus Act, 1965, Gratuity Act, 1972,

etc., and all other such obligations/liabilities as per applicable statutory provisions/law and Government notifications; in respect of their labour engaged by them for the job undertaken under the contract, and will take full liability on this account. OMDC will not take any financial liability on this account. In the event of failure of the agency to comply with the above, the company shall be entitled to recover the amount by deduction from any amount payable to the agency under the contract, including security deposit.

The agency shall be solely responsible for deductions and maintenance of record regarding Provident Fund, Pension Scheme, Deposit Link Insurance Fund in respect of contractors/employees employed by him in connection with the work mentioned in the description of work of this contract documents as required under Employees Provident Fund and Miscellaneous Provisions Act, 1952 and Rules and Regulations made there under. The contributions to Provident Fund at the prescribed rate along with other contributions and charges have to be duly made as provided for in the said Act. The said contributions (both employers and employees) along with other charges shall be deposited within the prescribed time to the Regional Provident Fund Commissioner. In case the agency fails to comply with the above, the company reserves the right to arrange for the same and the entire amount shall be recovered from the bills/security deposit of the agency(s) or otherwise.

#### **11. OBLIGATION OF THE AGENCY:**

**11.1** The public analyst must have well equipped standard laboratory and skilled Manpower to conduct timely sampling and analysis.

**11.2** No part of the contract shall be sublet without written permission of the **Business Head** of the company or transfer is made by Power of Attorney authorising others to receive payment on the agency's behalf.

**11.3** With regard to execution of this work, the agency shall abide by the direction of OMDC. The analysis of different constituents of different samples (as per company's requirement) will be guided by the OMDC Officials..

**11.4** The agency indemnifies the company in full for any risk/ thing to be done in connection with the above contract work which were to be done by the contractor which arises on account of his default and/or any un fulfilment of his obligations in respect of which all cost and expenses are to be incurred by the company and such cost and expenses including interest if any are recoverable from the agency.

**11.5** In the event of agency's failure to fulfil the contract terms for execution of work therein, the company reserves the right to terminate the contract by giving 30 (thirty) days notice and to have the contractual obligations carried out by alternative arrangement and consequential loss suffered thereby shall be borne by the contractor.

**11.6** In the event of discontinuity/closure of his establishment connected with the work under contract before the expiry of the contract period, the contractor shall give at least 90 days notice in writing to the company and to the appropriate Government, in default of which losses suffered by the company on account thereof shall be borne by the contractor and his security deposit shall stand forfeited.

**11.7** If the performance in whole or part of any term/obligation under the contract is prevented or delayed by any such eventuality for a period exceeding seven days the contract may be terminated at the discretion of the company.

**11.8** All terms and conditions of the agreement will be operated by the **Business Head** on behalf of The Orissa Minerals Development Company Ltd. or any other officer designated by the Orissa Minerals Development Company Ltd.

**11.9** If the agency fails to submit the Annual Physical stock Assessment (quantitative and qualitative) analysis report within the stipulated time period, the penalty @ 5 paisa per ton per day of delay will be levied on certificate quantity of the agency for any material (Iron ore, Manganese ore or any other Sponge Iron plant material) In case the agency is found delay in submission of stock assessment report within the stipulated time period then, the work shall be rescinded by forfeiting EMD & Security deposit

**11.10** The company (OMDC) reserves the right to divide the work amongst more than one party depending upon the exigency of work & the bidder's infrastructural facility at the locality/ worksite.

**11.11** Recovery for defect: In case the agency is found delay in submission of stock report or submit defective stock report (quantitative and qualitative) then the work shall be rescinded by forfeiting EMD, Security deposit & cancellation of LOI/work order/Agreement in part or full.

**11.12** Accommodation/Transport or any such facility will be arranged by the agency at their own costs

**11.13** All the working tools & Tackles, men, material etc, shall be provided by the agency.

**11.14 Safety appliances:** The agency should be responsible for supplying of safety appliances like helmet, Safety boots, hand gloves and personnel protection equipments like earplugs, masks are to be provided to the labours by the agency at their own Cost. All safety appliances of reputed make are to be provided by the agency for their workers in presence of Safety Officer of OMDC. The list and make of Safety appliances may be obtained from the Safety Officers.

**11.15** The agency liable for payment of all statutory dues like salary, wages, workmen compensation claim, motor accident claim to his workmen and all legal dues payable to them arises during above contract job as decided by court or tribunal etc. The agency is also liable for any tax liveable in respect of this contract and company will not entertain any claim whatsoever in this respect.

## **12. INSTRUCTION TO THE AGENCY:**

12.1 Tender must be submitted in sealed envelope marking the name of work as mentioned in the tender notice and addressed to the **Business Head**, The Orissa Minerals Development Co.Ltd., Thakurani near Barbil, Dist – Keonjhar (Orissa) on or before the time mentioned in the tender notice. The Tenders will be opened on the same day in presence of the Bidders or their representatives. Tenders sealed and super scribed as above may also be sent by hand only. A tender which is received after the time and date specified above, is liable to rejection. Company is not responsible for any loss of Tender or late receipt of tenders. Any tender delivered or sent otherwise will be at the risk of the Tenderers.

12.2 Tender form containing 'over written' or 'erased' rate or rates and amount not shown in figures and words in English will be liable to rejection.

12.3 If tender quoting rates, different from those prescribed in the tender schedules will be liable to rejection. Tenders not received in the prescribed form as specified therein and without earnest money at the time of opening will be summarily rejected.

12.4 If a Tenderer seeks to clarify his quotations or rates, this should only be done in a separate covering letter No. material modifications to the specifications, item description, contract clauses etc. will however, be entertained. Other clarifications may be considered. If the contents of the covering letter are to be considered, as part of the quotation, this should be specifically mentioned by the tenderer, if any of these conditions admitted for consideration has a financial bearing on the cost quoted, and the additional cost arising out of this condition will be added for comparative evaluation of tenders.

12.5 Any tender containing clerical or arithmetical mistakes may be rejected.

12.6 Any request from the Tenderer in respect of additions alterations, modifications, etc of either terms or conditions or rates of his tender after opening of the tender may lead to rejection of his tender. If the Tenderer, with draws his tender after opening of the tender but before the expiry of the validity period of the tender. The earnest money shall be liable to be forfeited.

12.7 The successful tenderer shall make his own arrangement for all materials except as specified in the contract (if any).

12.8 By submitting a tender for the work a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, that rates quoted by him in the Tender will be adequate to complete such work according to the specifications and condition attached thereto.

12.9 Tenderers must also submit with the Tender copies of testimonials with regard to their experience and satisfy The O.M.D.Co.Ltd.'s authorities on the following points if and when called upon to do so.

(i) His position as an independent contractor or as the properly accredited agent of a responsible firm, in proof of which he must produce the requisite registered Power of Attorney and the expressed authority from the same firm to act as its agent.

(ii) His ability, to supervise his work personally or in the event of ill-health or authorised absence there from to employ a competent and responsible agent who is to be specially named and approved beforehand.

12.10. The details of works of similar type and magnitude carried out by the tenderer must also accompany the tender.

12.11. Acceptance of the Tender will be intimated to the successful tenderer through a letter of intent. The agency shall then be required to execute an agreement within the time specify in the letter of intent. In the event of failure on the part of agency to sign the agreement within the specified time the amount of earnest money shall be forfeited and the acceptance of his tender shall be considered as withdrawn

12.12. If the tenderer has a relative employed in any capacity in The O.M.D.Co. Ltd. shall inform the authority calling for tenders of the fact when submitted his tender, failing which his contract may be rescinded, if the fact subsequently comes to light, and he shall be liable to make good to the employer any loss to damage resulting from such cancellation to the like extent provided in the case of cancellation under general condition of contract.

12.13. No contract work, however petty, may be carried out except under and in accordance with a duly executed agreement or a special written authority from a duly authorised office of the employer.

12.14. No agreement is valid unless signed by the contractor or his duly authorised agent and by a competent person on behalf of the employer.

12.15. Canvassing in any form is strictly prohibited and the tenders submitted by the Tenderers, who resort to canvassing, will be liable to rejection.

12.16. The form of agreement, form of Tender, invitation of tender, Instruction to Tenderers, General conditions of contract special conditions of contract specifications, the rates and amount quoted against the items of the tender schedule together with letter of intent awarding the works shall form the contract.

### **13. DEVIATION:**

Deviations sought by the bidder whether they are commercial or technical must only be given within the schedule, prescribed for them. Any willful attempt by the bidders to camouflage the deviation, by giving them in the covering letter or in any other documents, then the prescribed schedules may render the bid itself non-responsive. Any incomplete tender or conditional tender received shall be liable for rejection.

### **14. FORCE MAJEURE CLAUSE:**

If either party is prevented from the performance of its obligations in whole or in part for reasons of force majeure viz. acts of God, acts of Government, acts of public enemy, war, hostility, civil commotion, sabotages, fire, floods, explosions, epidemics, lawful strikes, lockouts or statutory action or any cause of whatever nature or description beyond the control of the parties, provide notice of happenings of any such eventuality is given by the affected party to the other party within 7 days from the date of occurrence and cessation of the force majeure the period of force majeure shall be excluded from the time specified for fulfillment of obligations of the party prevented by force

majeure. If any of the events specified in this clause lasts for a continuous period of less than 7 days, such events shall not be construed to be force majeure events. Neither party can claim any compensation from the other party because of force majeure events.

**15. ARBITRATION:**

In case of any dispute or difference arising out of the Agreement / Accepted Contract, may be referred to **Business Head**, OMDC Ltd. Mines Office, Thakurani. In case the dispute is unsettled by Business Head, OMDC Ltd., Thakurani Mines Office, the Agency can refer the dispute to The Managing Director, The Orissa Minerals Development Company Limited Regd.office :Plot No. 271,Ground floor.Bidyut Marg ,Shastri Nagar,UNIT- IV,Bhubaneswar ,Odisha-751001 & his decision in the matter will be final & binding on the Agency & the company. The arbitration shall be carried out as per Arbitration Act. 1996 & rules made there under as amended from time to time.

Note: The High Court Cuttack will have the jurisdiction to address any unsettled dispute. (Note: Submission of any forged document will attract legal action including rejection of tender or cancellation of contract at the risk and cost of the agency if awarded.).

**16. COUNTER OFFER:**

Any offer of the bidder which stipulates deviations from the terms & conditions stipulated in Chapter-II & Chapter-III of the tender document will be treated as counter offer and may be liable for rejection.

**Business Head**

**ANNEXURE-I**

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**

(A Govt. of India Enterprise)

P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Orissa)

Telephone No. : 06767-275530, 275218, 276131

Regd. Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nager, UNIT-IV,  
Bhubaneswar, Odisha-751001

**PART-I**

**TECHNO COMMERCIAL BID: CHECK LIST**

**Sub.:** "Quantitative & qualitative **assessment of Iron Ore & Manganese Ore** at different Mines and raw materials & products of sponge Iron of Sponge Iron plant **annually(i.e 31<sup>st</sup> March)** of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA)."

**Tender Notice no. : OMD/ Q.C /2025-26 /01**

**DATE: 28 / 01 /2026**

1	Name of the Bidder		
2	Address of the Bidder (Registered Office, Phone no., E-mail)		
<b>Please tick (✓) mark as applicable</b>		<b>Enclosed</b>	<b>Not Enclosed</b>
3	Cost of Tender document for Rs.590/- of chapter –II. (Clause No. 7)		
4	EMD of Rs. Rs. 5000/- <b>( Five Thousand only)</b> of chapter –II. (Clause No. 7)		
5	Experience : Details (copy of work orders & work execution/completion certificate to be attached) as specified in eligibility criteria of Chapter-II . (Clause No.-7 )		
6	Average Annual Financial turn over: As specified in eligibility Criteria of chapter-II (Clause no. 7)		
7	Registered Partnership deed in case of a partnership firm ,Memorandum of Article and Article of association in case of a joint stock company ,proprietorship certificate duly certified by a Notary in a stamp paper (as per Clause 7) of Chapter-II.		
8	i)Copy of Income Tax PAN Card ii) Copy of GST Registration iii) Documentary evidence proving legal capacity of the signatory of the tender. iv) Detail list of man power		

9	Valid NABL accreditation certificate (to be enclosed) as specified in eligibility criteria of Chapter-II (Clause No. 7).		
	Well equipped analytical Laboratory at Joda-Barbil region as specified in eligibility criteria of Chapter-II.(Clause No. 7)		
10	Undertaking for non-blacklisting / non-debarment in OMDC or PSUs. (as per clause No. 7)		
11	All Documents as per eligibility criteria of Chapter-II (Clause No. 7).		
12	List of deviation from tender specification(If any)		

**CERTIFICATE TO BE GIVEN BY THE BIDDER:**

I/we certify that the above-mentioned particulars are correct and true to the best of my / our knowledge. In case any statement made above is found incorrect, my / our tender may be rejected by the company.

Further, I/we also certify that I/we have visited the site and got acquainted with local conditions. My/our price bid is based on the basis of our full understanding about the job. I/we also authorize the company to forfeit my earnest money in case I/we fail to take up the job in the event of acceptance of my/our tender by OMDC.

**SIGNATURE OF THE BIDDER  
WITH SEAL & DATE**

**UNDERTAKING**

To

**The Business Head  
The Orissa Minerals Dev. Co. Ltd  
Thakurani  
Barbil- 758035  
Koenjhar (Odisha)**

**Sub:** “Quantitative & qualitative **assessment of Iron Ore & Manganese Ore** lying at different mines ,raw materials & products of sponge Iron of Sponge Iron plant **annually(i.e 31<sup>st</sup> March)** of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA).”

**Tender Notice No. : OMD/Q.C/2025-26 /01**

**DATE: 28 / 01 /2026**

Dear Sir,

In response to the tender invited by you I/We examined the general conditions and other terms and conditions of the contract, I/We agree to abide by all instructions in these documents attached here to and hereby bind myself/ourselves to execute the work as per schedule stipulated in the Tender Notice.

I/We further agree to sign and execute all agreements/bonds as may be required by OMDC to abide by the general conditions and other conditions of the contract and to carry out all work as per specifications, failing which, I/We shall have no objection for the forfeiture of the earnest money/security money deposited with the company.

I/We also undertake that I/we have not been blacklisted by any PSU or debarred by OMDC at any time. I/We enclose herewith the required documents.

Yours faithfully,

Signature of the tenderer With Seal

Encl: List of documents

1. Tender Schedule
2. Part-I Techno commercial Bid
3. Part-II Price Bid.

**ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**  
(A Govt. of India Enterprise)  
P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Orissa)  
Telephone No. : 06767-275530, 275218, 276131  
Regd. Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nager, UNIT-IV,  
Bhubaneswar, Odisha-751001

**PART-II**

**PRICE BID**

**Sub:** "Quantitative & qualitative **assessment of Iron Ore & Manganese** Ore lying at different mines ,raw materials & products of sponge Iron of Sponge Iron plant **annually (i.e 31<sup>st</sup> March)** , (ODISHA)." of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035,

**TENDER NO: OMD/Q.C /2025 -26/01**

**DATE: 28 / 01 /2026**

**Group-A (IRON ORE & MAMGANESE ORE)**

**Stock assessment at mines:**

Place of work	Descriptions of work	All inclusive rate Rupees/MT. (Excluding GST)
Iron Ore & Manganese Ore at mines, plots etc of OMDC.	Quantitative & qualitative physical stock assessment of Iron & Mn. Ore at OMDC Mines: ....	RS.
		Total :(inRs.)

**Total price for Group- A, in Word: ( )**

*Note: Bidders are required to quote inclusive all value, but excluding the GST which will be paid as per applicable. Price quoted in word is taken into consideration if any mismatch found in figure and word.*

I/We confirm that above mentioned all inclusive rates for the work as described above shall be kept firm during the tenure of the tender in accordance with the various provision of the tender documents.

**Full address.....**

**Signature of the tenderer with Seal**

**Group- B (RAW MATERIALS & PRODUCTS OF SIP)**

**ASSESSMENT AT SPONGE IRON PLANT :**

<b>Place of work</b>	<b>Descriptions of work</b>	<b>All inclusive rate Rupees/MT.(Excluding GST)</b>
Sponge Iron, Coal, Iron & Dolomite at sponge Iron plant of OMDC.	Quantitative & qualitative physical stock assessment of raw materials and products of Sponge plant	Rs.
		Total:(inRs.)

**(Total price for Group- B, in Word: ( )**

*Note: - Bidders are required to quote inclusive of all value, but excluding the GST which will be paid as per applicable. Price quoted in word is taken into consideration if any mismatch found in figure and word.*

I/We confirm that above mentioned all inclusive rates for the work as described above shall be kept firm during the tenure of the tender in accordance with the various provision of the tender documents.

Full Address.....

SIGNATURE OF THE TENDERER  
WITH SEAL