

THE RIGHT TO INFORMATION ACT 2005 MANUAL

**ITEM 4: THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS [SECTION 4(1)(B)(IV)]**

- (i) Yearly Revenue Budget sets the norms for production, dispatch, expenditure etc.
- (ii) Yearly Capital Expenditure Budget sets the norms for making capital expenditure within the year.
- (iii) Sanctioned strength sets the limit for recruitment/engagement of personnel.