

THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, B A R B I L
(A Govt. of India Enterprise)

TENDER DOCUMENTS

FOR

REPAIRING OF 315 KVA DISTRIBUTION TRANSFORMER

TENDER NOTICE NO.- OMD/S-1/020/009/19-20 DATED 15.05.2019

Name of Tenderer.....

Address of Tenderer.....

.....

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THE ORISSA MINERALS DEVELOPMENT CO. LTD.

(Under Administrative Control of Ministry of Steel ,Govt of India)

AT/PO: Thakurani, Via- Barbil, Dist.: Keonjhar (Orissa) – 758 035

Regd. Office: Sourav Abasan, 2nd Floor, AG-104, Sector-II, Salt Lake City, Kolkata-700 091.

CHAPTER – I

Tender Notice

Tender Notice No. OMD/S-1/020/009/19-20

dated:15.05.2019

1. Sealed tenders in prescribed format are invited from the experienced agencies having working experience on repairing of all type of distribution transformers.
2. In case of downloaded tender, the bidder has to submit an undertaking on the company's letter head that, no amendments have been made in the tender document downloaded from co's website. At the time of submission of tender document, in case of non-submission of cost of tender document, the tender shall be liable for rejection.
3. The tender shall be opened in the presence of the tenderer or their authorised representatives at 4.30pm on dated 06.06.2019 in the office of the Sr. Manager (Materials), At/Po: Thakurani, Via- Barbil, Dist.- Keonjhar (Orissa). In this respect the decision of the company shall be final and binding on the contractor.
Note: (Bids received after 4.00pm before opening at 4.30pm can be accepted and opened. But, bids received after 4.30pm will be rejected).
4. The expected date of commencement of work shall be from the date of issuance of work order.
5. The interested agencies are advised to contact personally with the Dy. Manager (Elect.),I/C to familiarise themselves with the nature of works.
6. The company reserves the right not to accept the lowest offer. The company also reserves the right to cancel the tender and in such an event no claim of any tenderer for such a decision by the company shall be entertained.
7. The validity of the offer shall be for 365 days from the date of opening of the Tender.
8. Bidders are required to give an undertaking that they will abide by all the terms & conditions of the tender document as per format given in annexure - I.
9. The warranty period will be of 12 month from the date of installation of transformer after repairing.
10. All other terms and conditions are stipulated in the tender document/schedule.

**Business Head
OMDC LTD.**

CHAPTER – II

1. Technical Specification

Repairing of 315 KVA transformer, Primary Voltage: 11000V, Secondary Voltage: 433 V, No. Of Phases-3, Tap Range: +2.5% to -7.5% @ 2.5 %, Cooling:ONAN, Frequency:50 HZ, Weight of core & winding-870 Kg, Weight of oil: 598 Kg., Volume of Oil: 695 Ltrs.

SCOPE OF WORK:

HV winding per phase
Reinsulation of HV winding
Reinsulation of LV winding
Core assembling
Tanking and megering in heat chamber
Filtration of old oil/new oil
Change of Gasket, Packing etc.
Change of stud & bushing both HT and LT
Installation of new breather
Complete Painting
Change of tap changer
Testing of repaired transformer (DVDF, Insulation Test, Breakdown Test, No-Load test, & Load test). All the testing shall be done in presence of our engineer
Submission of test certificate

2. COMPLETION PERIOD:

The period of work shall be for 45 days from the date of issue of LOI/Work order.

3. ELIGIBILITY CONDITION:

In order to qualify in the tender, the tenderer must produce the following documentary evidence.

- 3.1 Copy of PAN as per Income Tax Act to be submitted.
- 3.2 A declaration to be submitted that the bidder has carefully read all terms and conditions of the tender document and he is fully satisfied and accepted all terms and condition of the tender as per undertaking format attached as per (Annexure-I).
- 3.3 GST Registration certificate if any.

4. OTHER TERMS AND CONDITIONS:

- 4.1 The agency has to arrange tools and implements of his own.

- 4.2 The agency shall inspect the site and satisfy himself before submitting the tender.
- 4.3 The amount of any loss or damage of the machinery due to mishandling/ carelessness shall be deducted from his bill.
- 4.4 The agency shall be held responsible for any injury/accident caused to his personnel during the work.
- 4.5 The company shall not be liable for any delay in submission of the tender documents due to postal delay and no extension of date for tender submission/ tender opening shall be given for this reason.
- 4.6 The rate quoted by the agency shall remain firm and fixed for the whole contract period and no escalation of rate will be made during the contract period.
- 4.7 Each page of the tender schedule must be signed by the tenderer before submission; otherwise the tender will be treated as invalid.

CHAPTER – III

GENERAL CONDITION

1. DEFFINATION:

- a) **Tenderer/Bidder:** Tenderer/Bidder means a person, Society, Firm, or Company willing to participate by accepting terms and conditions given in the tender documents
- b) **Tender:** Tender means the work to be perform according to the tender documents (both technical and commercial) submitted by the tenderer for consideration of OMDC.
- c) **Name of the Tender:** Name of the Tender means the work to be performed by the tenderer.
- d) **Techno-commercial Bid:** Techno-commercial Bid means documents regarding legibility condition as stipulated in the tender documents for qualifying the bidder for consideration of the Price Bid.
- e) **Scheduled Rate:** Scheduled Rate means the rate quoted by the tenderer in the prescribed format for various activities to be performed by the contractor.
- f) **Price Bid:** Price Bid means the document containing the scheduled rate to be considered for the purpose of evaluation and award of contract.
- g) **Contractor:** Contractor means the person or society, firm, company whose tender has been accepted by the OMDC.
- h) **OMDC:** OMDC means “The Orissa Minerals Development Company Ltd.” A companyy incorporated in India and having its registered office at Sourav Abasan, 2nd Floor, AG-104, Sector-II, Salt Lake City, Kolkata-700 091.
- i) **Employer :** Employer means OMDC
- j) **Competent Authority:** Competent Authority means MD or any designated officer by the MD.
- k) **Taxes:** Taxes means Income Tax, Surcharge, GST(Central and State), Educational Cess, Value Added Tax, Entry Tax, and any other Tax, Levy, Fees, Cess as imposed by the Government from Time to Time.

2. SUBMISSION OF TENDER:

The Tender shall be submitted to the Sr. Manager (Material), The Orissa Minerals Development Company Limited, At/P.O.- Thakurani near Barbil, Dist- Keonjhar (Orissa) on or before 4-00 P.M of dated 06.06.2019.

3. (A) OPENING OF TENDER:

The Tender shall be opened on dated 06.06.2019 at 4.30 P.M in the office of the Sr. Manager (Materials), The Orissa Minerals Development Company Limited, At/P.O.- Thakurani near Barbil, Dist- Keonjhar (Orissa) in the presence of the tenderers or their accredited representatives.

(B) EVALUATION OF THE BIDS:

The tender shall be evaluated on the basis of submission of requisite documents as in support to qualify themselves for consideration of price bid. The Price Bid of Technically qualified bidders shall be evaluated and the lowest quoted (L1) party shall be awarded the work.

4. Award of Contract

- 4.1. The company reserves the right to accept or reject any or all tenders or distributes the work amongst different tenderers without assigning any reason thereof.
- 4.2. Award of contract shall be made at the absolute discretion of OMDC. The company reserves the right to reject any part or whole of the tender without assigning any reason whatsoever. For such cancellation the tenderer shall not be entitled to claim any cost, charges, expenses incidental to or incurred by him through or in connection with the preparation and submission without assigning any reason whatsoever.
- 4.3. OMDC also reserves the right not to accept the lowest offer and to divide the work to more than one party/ parties.
- 4.4. OMDC shall not be liable for any delay in receipt of the tender document by the Tenderers due to postal delay and no extension of time to the date of tender opening shall be given for this reason.

5. PAYMENT & SETTLEMENT OF BILLS:

Bills in triplicate mentioning order no. and date shall be raised after delivery of transformer at our central workshop/store and after duly certified by the concerned engineers of Mines and the Dy. Manager (Elect.), I/C for verification, who will forward the same to Sr. Manager (Materials). After store entre, the Sr. Manager (Material) will forward the bill to finance department for consideration of the payment. The agency shall submit necessary bank a/c details for getting payment through RTGS/NEFT.

Payment will be made as follows:

Sl. No.	Nature of job	% of payment
1	Supply of items as per scope of work and successful installation of the	95% of work value shall be considered for payment duly certified by

	transformer.	concerned engineer.
2	Completion guarantee period.	Remaining 05% of the contract value shall be retained as SD which shall be refunded after completion of guarantee period or shall be refunded by submission of equivalent amount of Bank Guarantee.

6. INCOME TAX: Shall be deducted at the prescribed rate as per the income tax act from the gross value of his bill. The agency has to submit the copy of the Income tax Pan Card.

7. EXIT CLAUSE:

Both the parties have the right to exit from this contract/agreement by serving ONE MONTH notice in writing

8. ARBITRATION:

Any dispute or difference under or arising out of or in respect of the Agreement/Accepted Contract may be referred to the sole Arbitration of a person appointed by the Chairman cum Managing Director, The Orissa Minerals Development Company Limited, Sourav Abasan, 2nd Floor, AG-104, Sector-II, Salt Lake City, Kolkata-700 091 and his decision in the matter will be final and binding on the contractor and the company. The arbitration shall be carried out as per Arbitration Act.1996 and Rules made there under as amended from time to time.

Note: The Court of Keonjhar & High Court at Cuttack will have the jurisdiction to address any unsettled dispute.

UNDERTAKING

The Business Head
The Orissa Minerals Development Co. Ltd.
At/P.O. Thakurani
Via: Barbil – 758035
Dist. Keonjhar
Orissa

Ref: Tender Notice No.- OMD/S-1/020/009/19-20, Dated : 15.05.2019

Sub: Repairing of 315 KVA transformer.

Dear Sir,

In response to the tender invited by you, I/we examined the general conditions and other terms and conditions of the contract. I/we agree to abide by all instructions in these documents attached hereto and hereby bind myself/ourselves to execute the work as per schedule stipulated in the Tender Notice.

I/we further agree to sign and execute all agreements/bonds as may be required by OMDC to abide by the general conditions and other conditions of the contract and to carry out all work as per specifications failing which, I/we shall have no objection for the forfeiture of the earnest money/security money deposit lodged with the company.

I/We also undertake that I/we have not been blacklisted by any PSU or debarred by OMDC at any time.

I/we enclose herewith the required documents.

Yours faithfully,

Signature of the Tenderer
With seal and date

Encl: List of documents.

- i) Tender Schedule
- ii) Price Bid

PRICE BID

Ref: Tender Notice No.- OMD/S-1/020/009/19-20,

Dated : 15.05.2019

SUB: Repairing of 315 KVA distribution transformer

Sl. No.	Description of Job	Quantity	Rate (In Rs.)	Total (In Rs.)
1	Repairing of 315 KVA transformer, Primary Voltage: 11000V, Secondary Voltage: 433 V, No. Of Phases-3, Tap Range: +2.5% to -7.5% @ 2.5 %, Cooling:ONAN, Frequency:50 HZ, Weight of core & winding-870 Kg, Weight of oil: 598 Kg., Volume of Oil: 695 Ltrs.	01		
	Total:			
		Add Taxes (If Any)		
		Grand Total		
In Words:				

I/we confirm that, the above-mentioned rate for the work as prescribed above shall be kept firm during the tenure of the tender i.e. one year.

Signature of the Tenderer
With seal and date